



**Emerald Plaza  
402 West Broadway  
San Diego, CA 92101**

## **Request for Authorization to Park Vehicle in the Garage for More Than 24 Hours**

### **Employee Information:**

Business Name: \_\_\_\_\_ Suite: \_\_\_\_\_

Employee Name: \_\_\_\_\_

Daytime Telephone Number: \_\_\_\_\_

Evening Telephone Number: \_\_\_\_\_

### **Vehicle Information:**

Vehicle Color/ Make/ Model: \_\_\_\_\_

Vehicle License Plate: \_\_\_\_\_

Location of Vehicle G1 \_\_\_\_\_ G2 \_\_\_\_\_ G3 \_\_\_\_\_

Vehicle will be parked in the garage from Date: \_\_\_\_\_ to \_\_\_\_\_

Note: Overnight Parking cannot exceed 5 days. Vehicles must be parked on Level G-3  
\*\*\*\*\*

For Office Use Only

Authorized By: \_\_\_\_\_

cc: Security

Date: \_\_\_\_\_

Ace Parking

Please email form to: [Gary\\_Sykes@aceparking.com](mailto:Gary_Sykes@aceparking.com)